

Executive Committee Members
In Attendance: In Attendance: Dr. Walt Tobin, Dr. Larry Johnson, Dr. Kimberly Beatty, Dr. L. Marshall Washington, Dr. Bullock

Agenda Items	Discussion	Action Items
I. Call to Order	The meeting was called to order at 1:04 p.m. by Dr. Beatty	
II. Financial Report	<ul style="list-style-type: none"> • In November – \$5700 in membership dues collected • There was \$2876 expenses including costs for SWIM, salary for Tahmeka, miscellaneous dues subscriptions (Zoom, MailChimp, Bill.com) - \$589.82, MOCSLI Scholarships and prizes, insurance Net Income - \$901.18 • Budget Overall through November – \$28,750 in membership. Total Income - \$29437.76 Operating Expenses - \$12343 Total Net \$17089.68 for July 1 -November 	
III. Membership Report	<ul style="list-style-type: none"> • There has been some change in personnel at SWIM. We had not heard from them for a while. Trimeka provided an update on where we are now. • Dr. Johnson shared the SWIM deliverable schedule. Dr. Johnson asked the board to send their information for their business cards. • SWIM has also asked about newsletter content. They have asked the information no later than 12/13, if possible. The newsletter will be sent out on 12/16. • Dr. Washington will do a Lakin Experience report and some info on the Lakin research project. We will also include the new webinar announcements. • DR. Beatty will reach out to Dr. Winbush for content for the retirees, Pearls of Wisdom column • Dr. Beatty suggested a strategic plan spotlight - Update on the Advocacy agenda from Dr. Seabrooks 	

	<ul style="list-style-type: none"> • We will send an announcement when the website link is ready to be shared. • Podcast launch date is April 22nd, during AACC. The plan is to unveil during AACC. • The Facebook account is active. We won't share the link until there is a good amount of content posted. Dr. Johnson will bring an item about social media content to the next meeting. • Dr. Washington requested a short professional development training on social media best practices. • SWIM would like to attend an executive committee meeting to discuss the social media strategy. 	
<p>IV. Convener's Update</p>	<ul style="list-style-type: none"> • Dr. Beatty shared an overview on what the PRT has accomplished since the last business meeting • The strategic plan has been finalized and is now in in the operationalization phase. Dr. Beatty asked the member body to partner with the champions for each of the four anchors. <p>Advocacy – Dr. Seabrooks</p> <p>Professional Development – Dr. Washington</p> <p>Dr. Johnson – Membership</p> <p>Dr. Beatty -Organizational Vitality</p> <ul style="list-style-type: none"> • Dr. Dukes provided an update on how the PRT is engaging retirees. 	
<p>V. Lakin</p>	<ul style="list-style-type: none"> • Dr. Washington provided a recap on the third Lakin Experience session. • The feedback on the Experience has been positive. • Dr. Washington will send a survey to the participants to rate their experience. 	

VI. MOCSLI	<ul style="list-style-type: none"> • Dr. Bullock sent thank you cards and t-shirts to the presenters • MCC students received the scholarships for MOCSLI • There are 80 t-shirts left. They are not dated so they can be used for next year. • The committee would like to discuss the vision and goals for next year. They also asked about how they can integrate into some of the PRT activities. Dr. Bullock proposed a reception or forum that would allow for interaction between PRT and the facilitators and administrators. 	
VII. Old Business	<ul style="list-style-type: none"> • 501C3 The final engagement letter is complete and Dr. Beatty will sign after Dr. Tobin’s suggested changes to include “not to exceed” language is added. • Professional Development • Two tracks were suggested: Now that you are President, how to stay in that position and Transitioning to a new presidency. • One will be in a webinar format and the other will be a webinar/podcast. • Dr. Johnson asked about an in-person event at AACC. Dr. Washington and Dr. Beatty were in favor of hosting an event in person. Dr. Washington suggested a hybrid Spring business meeting. • The committee will meet at Dr. Johnson’s institution, CUNY Gutman. • Dr. Beatty will submit a proposal for AACC on behalf of PRT, possibly on building a pipeline for Black leaders or panel discussion on leading as a Black Leader, or a model for organizational change. 	
VIII. Meeting adjourned	The meeting was adjourned at 2:02 p.m.	