

Executive Committee Members
In Attendance: Dr. Kimberly, Beatty, Dr. L. Marshall Washington, Dr. Quintin Bullock, Dr. Joe Seabrooks, Dr. Larry Johnson, Dr. Walt Tobin

Agenda Items	Discussion	Action Items
I. Call to Order	The meeting was called to order at 1:04 p.m. by Dr. Beatty	
II. Treasurer’s Report	<ul style="list-style-type: none"> • The balance is \$292,467.00 there is an additional \$2000 in PayPal and about \$12000 in paper checks that need to be deposited this week. • The change to a 501c3 status will help us solve the issues with procurement offices not being able to register us and pay our invoices. New members may not even be aware of NCBA. Dr. Tobin recommends that we change our status to 501c3 from a financial standpoint. • 	<p>Dr. Beatty will call the new president of NCBA and explain that the separation is a functional and operational need that will allow the PRT to collect funds and operate without hinderance.</p> <p>Dr. Tobin will write up bullet points explaining the current challenges with the current financial structure.</p>
III. Membership Committee	<ul style="list-style-type: none"> • Dr. Johnson shared an update from SWIM on the status of the website. He shared the work completed to date as well as the template for business cards, letterhead, and the newsletter. • SWIM will send out an email correspondence with quotes form the Executive Committee. The email will precede the website. • Dr. Beatty received a report on the open rate for the newsletter. The newsletter open rate exceeded the average for like media at 43%. • Social media management for LinkedIn and Facebook will launch in November. 	

IV. MOCSLI	<ul style="list-style-type: none"> • T-Shirts have been received. There is no date printed on the shirts so they can be used again. • The revenue from registration will cover expenses, the scholarship, and gift card. There are 30 students registered from approx. 12 colleges. 	
V. Lakin Update	<ul style="list-style-type: none"> • This year the PRT will host The Lakin Experience. The virtual experience does not reach the level of the Institute. The event will be held on October 21-22 with a possible interaction with the class in November. • The main topic will be on preparing for the presidency and applying for it. Narcissa Polonio and Myrill Irving will do presentations along with Dr. Washington and Dr. Beatty. The cost is \$250. 	
VI. Old Business	<p>501c3 Information</p> <ul style="list-style-type: none"> • The committee discussed the change to a separate 501c3 organization. Dr. Beatty will bring the item for a vote at the business meeting. <p>Fall Meeting</p> <ul style="list-style-type: none"> • The meeting will be November 3rd. Dr. Washington and Ms. Thompson will send a Save the Date. • The Spring meeting will be held on April 18th or April 30th. 	
VII. New Business	<p>Webinar Series</p> <ul style="list-style-type: none"> • Drs. Beatty and Washington proposed a new webinar series featuring sitting presidents. The series will kick on in February and continue into April. 	
VIII. Meeting adjourned	<p>The meeting was adjourned at 2:30 p.m.</p>	