

Executive Committee Members
In Attendance: Dr. Kimberly Beatty, Dr. L. Marshall Washington, Dr. Charlene Dukes, Dr. Walt Tobin, Dr. Larry Johnson

Agenda Items	Discussion	Action Items
I. Call to Order	The meeting was called to order at 1:00 p.m.	
II. Treasurer’s Report	<ul style="list-style-type: none"> Treasurer’s Report – The budget is in good shape. The PRT is in the black about \$40k. Dr. Tobin decided that the new presidents should join in the next fiscal year. They will be classified as members until then. 	
III. Membership Committee	<ul style="list-style-type: none"> The PRT will host a virtual celebration for the 7 new CEOs. Dr. Johnson will take time during that celebration to talk about PRT, Lakin, and MOCSLI. Drs. Johnson and Dr. Beatty discussed releasing a newsletter at the beginning of Fall and Spring semesters. Dr. Beatty will continue to send updates between the release of the newsletters. The PRT will begin to send information and event invitations to paid members only. Dr. Beatty will continue to share some information with all Black CEOs. 	
IV. Lakin Update	<ul style="list-style-type: none"> Dr. Washington would like to open the Lakin application process for the in-person 2022 Institute. The committee agreed. Dr. Beatty will send the updated application materials to the PRT. The virtual event this year will be a half day event. Dr. Washington would like to do something similar to the webinar on search panels. The webinars would cover 2-3 topics. The committee agreed to expand the schedule to two half-day sessions over two days. Dr. Washington has developed an application process (with a small fee) for these sessions. 	Action Item: Dr. Washington and Dr. Beatty will meet to work on the session descriptions.

<p>V. New Business</p>	<p>Nominations</p> <ul style="list-style-type: none"> • Dr. Beatty sent out the nominations for new Executive Committee positions. She encouraged the committee to start having one on one conversations with people who may be good candidates. <p>SWIM</p> <ul style="list-style-type: none"> • All feedback on the SWIM proposal was supportive. Dr. Beatty recommends that the committee accept the proposal as is. Ms. Benjamin will attend a future PRT meeting with five branding options for the Power Point template, website branding, etc. Payments would be in thirds with her monthly maintenance fee. • Dr. Johnson will approve content. Ms. Thompson will add the PRT business documents (minutes, bylaws, reports, etc.) to the website. Dr. Tobin suggested an out clause in the contract. <p>Administrative Support</p> <ul style="list-style-type: none"> • Dr. Washington made a motion to extend the agreement with Ms. Thompson to provide administrative support for another year. • Dr. Johnson seconded the motion. • The motion passed. <p>NCBAA</p> <ul style="list-style-type: none"> • Dr. Beatty sent Dr. Spells the strategic plan and bylaws. The bylaws are not written in a way that reflects the way the two entities support one another. Dr. Beatty would like to coordinate the plan and bylaws before they talk about sharing the cost of the ED role. • Retirees – Dr. Dukes has been doing the work of collecting current contact information for retired presidents. 	
<p>VI. Meeting adjourned</p>	<p>The meeting was adjourned at 2:30 p.m.</p>	

